



# Employment Opportunity

Punjabi Community Health Services

<p><b>Job Title:</b> Peer Support Worker- Mental Health, RRSL</p>	<p><b>Date Posted:</b> January 15, 2025</p>	<p><b>Reports to:</b> Supervisor, Mental Health Program</p>
<p><b>Job Posting # PS-MH-RRSL- 033/ 2024-25</b></p>	<p><b>Date Closed:</b> Open till closed</p>	<p><b>Position Type:</b> 1 FTE, Full Time Contract ending March 31, 2025</p>

**About Organization:**

Punjabi Community Health Services (PCHS) is a pioneering, nonprofit, charitable organization serving the diverse populations of Brampton for 34 years. Our services incorporate addiction support, mental health assistance, geriatric care, health promotion, domestic violence intervention, parenting support, settlement services, and programs for women, children, and youth. PCHS is renowned for its innovative community development efforts and Integrated Holistic Service Delivery Model. We hold accreditation from the Commission of Accreditation Rehabilitation Facilities (CARF) International and Imagine Canada, and we are sensitive to the 2SLGBTQ community.

**Why Work at PCHS:**

- 3 weeks’ paid Vacation to start; 4 and 5 weeks after 3 and 4 years of continuous service.
- 7 days’ paid Personal Time on pro-rated basis
- Comprehensive Benefits package (special benefits for gym memberships and winter tires)
- Employee Assistance and Family Assistance Plan
- Various employer-paid training programs and professional development opportunities
- Develop and network through robust community and partner events
- Mileage reimbursement as applicable
- Free on-site parking
- Hybrid work model (conditional on the nature of services and funding agreements)

**About Program:**

Rapid Response Save Lives (RRSL) is a pilot project. This program offers pre-emptive mental wellness support and post-hospital discharge support to individuals and their family members. The program is based on the principles of hope, recovery, empathy, self-determination, and respect. Case managers and Peer Support Workers will work with the clients experiencing substance abuse and mental health issues and ready to work toward their recovery. RRSL staff will provide linguistically and culturally competent mental wellness psycho-educational support and post-hospital discharge support to patients and their families to achieve their recovery and rehabilitation goals.

**About Position:**

This position will focus on building addiction and mental health focused peer support that is integrated with current programs and partnerships. Program is offered to family members of individuals experiencing substance abuse and mental health issues and

# Employment Opportunity

## **Punjabi Community Health Services**

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ready to work towards their recovery. Peer Support Worker will provide linguistically and culturally competent support to family members. This program is based on the principles of hope, recovery, empathy, self-determination, and respect. This position will work to enhance existing services offering a safe, non-judgemental environment through a guided journey for the individual and their family members.

### **Qualifications and Skills required:**

- Degree or diploma in a health services or related field. Preferred education in Addictions, Mental Health or Social Work.
- Experience of group work is preferred
- Solid working knowledge of recovery principles
- Effective interpersonal, communication and organizational skills to function effectively within a collaborative team environment
- Ability to work independently with minimal supervision
- Knowledge of community services and supports available in Region of Peel
- Excellent working skills of MS Word, Excel, PowerPoint and internet
- Knowledge of DATIS, Catalyst, Ontario Common Assessment of Need (OCAN) is an asset
- Fluency in Punjabi, Hindi and Urdu languages is preferred

### **Requirements:**

- Valid driver's license, regular access to a vehicle with valid insurance
- A satisfactory current Vulnerable Sector Screening (Criminal Record Check) report
- Current CPR and First-Aid certification
- Vaccines (COVID-19 and others) are encouraged.

### **Key Responsibilities:**

- Establish a supportive relationship with clients and their families
- Explain the Peer Support Worker's role to the client as it relates to the larger program; respond to questions or concerns
- Identifying client strengths and needs, helping to develop a care plan to support and maintain client wellness
- Orient the family members and clients to recovery and talk about the ways to support recovery
- Support clients in the identification of strengths that people can access to address areas they want to change
- Support clients to make choices that promote safety, wellness and recovery
- Invite, encourage, and support self-advocacy of clients in terms of their clinical relationships
- Help facilitate supportive groups and support peers to create recovery plans for themselves

## Punjabi Community Health Services

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- Establishing and implementing Recovery Plans to guide the mutual work towards client recovery
- Encouraging clients to identify and work towards educational and vocational goals
- Providing on-going supportive counselling, life skills coaching, pre-employment coaching and appropriate referrals to enable clients to achieve their goals
- Consulting, advocating and liaising with community resources and agencies to assist clients in achieving their goals
- Providing education on substance abuse issues to clients and their families/other supports
- Referring clients to long term support, as needed
- Establishing a follow-up plan for clients prior to discharge
- Attending and actively participating in team meetings, client-related meetings and program meetings as required
- Maintaining appropriate record-keeping/documentation and client files, statistical and outcome measurement tools as required by PCHS policies and procedures
- Participate in agency and community committees and workgroups
- Working effectively and collaboratively with program teams, internally and externally
- Other related duties as assigned

### Organizational Responsibilities:

- Actively contribute to the mission, vision and values of PCHS
- Follow the organizational Code of Ethics and professional standards of your certification and your position in the organization
- Adhere to the policies and procedures of your program(s) and organization
- Perform the duties outlined in this job description
- Contribute in a positive way to the overall success of the program and organization
- Participate in the establishment of program goals and objectives and set service priorities based on it
- Demonstrate a positive and professional attitude when representing the organization in the community
- Actively encourage the involvement and empowerment of clients/ survivors
- To follow the direction of the Joint Health, Safety & Wellness Committee in compliance with the Occupational Health and Safety Act (OHSA)

**Hours:** Full time, 37.5 hours per week  
(Some evenings and weekends work is required)

**Position to commence:** January 2025

**Annual Salary Range:** \$45,000-\$48,000

# Employment Opportunity

Please submit your resume to the Hiring Committee at [hr@pchs4u.com](mailto:hr@pchs4u.com)

Please add **Job Posting # PS-MH-RRSL-033/ 2024-25** to the email subject line and cover letter. PCHS offers an attractive and rewarding work environment. We appreciate all applicants' interest, but only those under consideration will be contacted for an interview.

*PCHS is committed to diversity in its workplaces and welcomes applications from all visible minority groups, women, Aboriginal persons, 2SLGBTQ, persons with disabilities, among other self-identified diverse groups.*

*We also provide accessible employment practices that comply with the Accessibility for Ontarians with Disabilities Act ('AODA'). If you require accommodation for a disability during any stage of the recruitment process, please notify Human Resources at [hr@pchs4u.com](mailto:hr@pchs4u.com)*