

<p><b>Job Title:</b> Peer Support Worker – Mental Health &amp; Addictions Program</p> <p><b>Job Posting #</b> <b>SAS-PSW-001/2017-18</b></p>	<p><b>Date Posted:</b> August 9, 2017</p> <p><b>Date Closed:</b> August 20, 2017</p>	<p><b>Report To:</b> Peer Support Program Coordinator – Aman Virk</p> <p><b>Position Type :</b> Volunteer – Part Time</p>
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## Internal and External Job Posting

### About Organization:

Punjabi Community Health Services (PCHS) is a pioneer community based not for profit, charitable organization. PCHS has been fulfilling needs of the diverse communities for the past 25 years by providing services in the areas of addictions, mental health, geriatric, health promotion, domestic violence, parenting, settlement and services for women, children and youth. PCHS has a number of research studies to its credit and is recognized as an innovative organization for community development and for its Integrated Holistic Service Delivery Model. PCHS is accredited by Commission of Accreditation Rehabilitation Facilities (CARF) International and Imagine Canada.

### About Position:

PCHS is looking for Peer Support workers with either lived experience of mental health/addiction concerns or has experience supporting a loved one with mental health/addiction concerns. The incumbent will provide support to individuals (16+ years old) who are experiencing substance abuse issues or mental health concerns and are ready to work towards recovery. The Peer Support Worker will acknowledge the value of personal lived experience as a demonstration of hope, recovery and ongoing personal growth and transformation in their work supporting the client. They will support the client to explore, question, challenge, decide and exercise his or her free choice and promotes self-responsibility and self-advocacy.

### Qualifications

- Must be a consumer/survivor of the mental health/addictions or have experience supporting a loved one with mental health/addiction concerns
- Working knowledge of recovery principles
- Interpersonal and communication skills
- Ability to work independently and on a team
- Knowledge of community services and supports in Region of Peel
- Enthusiastic problem solver, grounded in positive conflict resolution and goal setting practice
- Computer skills including MS Office and Outlook would be an asset
- Knowledge of Punjabi, Hindi and Urdu is an asset
- Willing to travel by vehicle or public transportation
- A satisfactory Vulnerable Sector Screening (Police Check) report



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Peer Support Mental Health & Addictions Program

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**Responsibilities:**

- Be assigned 1 – 2 clients per month and establishing a supportive relationship with clients and their support systems
- Explain the Peer Support Worker’s role to the client as it relates to the larger program; respond to questions or concerns
- Orient the person to recovery and talk about ways to support recovery; by disclosing personal lived experience, inspire hope, resiliency and personal responsibility
- In relationship with clients, support identification of strengths that people can access to address areas they want to change
- Support clients to make choices that promote safety, wellness and recovery
- Invite, encourage, and support self-advocacy of clients in terms of their clinical relationships
- Encouraging clients to identify and work towards educational and vocational goals
- Consulting, advocating and liaising with community resources and agencies to assist clients in achieving their goals
- Providing education on substance abuse issues to clients and their families/other supports
- Referring clients to long term support, as needed
- Attending and actively participating in team meetings and other client-related meetings and program meetings as required
- Maintaining appropriate record-keeping and documentation
- Working effectively and collaboratively with program teams.
- Other related duties as assigned



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## Recruitment Criteria Checklist

This checklist outlines the expectations of peer support workers. In order to be eligible for the peer support worker position, you must be able to comply with **ALL** of the following requirements.

- Are you 16 years old or older?
- Do you have experience with mental health /addiction concerns or a loved one with mental health /addiction concerns?
- Can you commit to a minimum of 1 year in this position?
- Can you commit to the following client interactions per month:
  - Meet in person 2 times per month
  - Call 3 to 4 times per month
- Can you attend mandatory monthly supervision meetings?
- Can you send required documentation after client interactions and send it to the Peer Support Coordinator within 48 hours?
- Are you available for the following **mandatory** training dates:
  - Thursday August 31 2017 9:00am to 5:00pm
  - Friday September 1 2017 9:00am to 5:00pm
- Can you uphold PCHS policies about professionalism and confidentiality?



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**Hours:** mornings/afternoon/evenings and weekends work is required

**Position to commence:** August 31, 2017

**Please submit resume by August 20, 2017 to the Hiring Committee**

E-mail: [aman.virk@pchs4u.com](mailto:aman.virk@pchs4u.com)

**Please add Job posting #SAS-PSW-004/2017-18 to the email subject line and cover letter**

We appreciate the interest of all applicants, but only those under consideration will be contacted for an interview. **No phone calls or emails please.**

***PCHS is an Equal Opportunity Employer***

**PCHS will make every effort to accommodate any needs of candidates through the hiring process, under the Human rights Code. If you require any accommodations during the hiring and selection process, please inform Human Resources.**